CALL FOR PROPOSALS

Global Disability Summit Grants

# PROGRAM BACKGROUND

The Global Disability Summit (GDS) is a **unique global mechanism that improves the lives of persons with disabilities worldwide**. It was created in 2017 to convene global stakeholders that share the same goal and vision for **disability inclusive development**.

The [first Global Disability Summit](https://www.globaldisabilitysummit.org/pages/global-disability-summit-2018-london-uk) was held in London in 2018, and was a historic event for disability inclusion. It was co-hosted by the United Kingdom’s Department for International Development (now FCDO), the Government of Kenya, and the International Disability Alliance (IDA), which is the permanent co-host of the GDS, gathering unprecedented attention from leaders and decision-makers.

A [second Global Disability Summit](https://www.globaldisabilitysummit.org/pages/global-disability-summit-2022-norway) was held in February 2022 with including even stronger participation from high-level representatives and increased commitments, reiterating the importance and significance of this mechanism. This second Summit was hosted by the Government of Norway, the Government of Ghana, and the International Disability Alliance.

The GDS catalyzes [commitments for change](https://www.globaldisabilitysummit.org/commitments) in communities across the globe. The Commitments are the heart of the Summits as they provide an opportunity for a multitude of stakeholders to come together to share experiences, ideas and aspiration for development and humanitarian work inclusive of people with disabilities.

The next Global Disability Summit will be held in 2025 (GDS2025), being hosted by the Governments of Germany and Jordan, with the International Disability Alliance. It is crucial for the GDS mechanism that the momentum generated at each Summit continues in the periods between Summits and that civil society is actively involved.

The IDA GDS granting program is part of this strategy and will support local and national initiatives from OPDs contributing to the GDS and the commitment for change (“the IDA grants”).

# GRANTS OBJECTIVES

As part of the GDS mechanism, this Call for Proposals (CFP) envisages the launch of actions and initiatives to strengthen the GDS mechanism at the national and regional levels and support the GDS cycles. These actions and initiatives may be related to:

* Advocacy efforts to promote and disseminate GDS2018 and GDS2022 commitments through workshops, promotion materials, dissemination of progress reports, etc.
* Supporting stakeholders in the implementation of the commitments they submitted.
* Supporting GDS related advocacy efforts and campaigns.
* Producing case studies regarding the progress of supporting commitments implementation from the GDS 2018 and GDS 2022.
* Supporting the signature of and the follow up to the [Youth Call for Action](https://gds-imagez.s3.amazonaws.com/jedx4v3zynx4smbf1ucbiufo7knm?response-content-disposition=inline%3B%20filename%3D%22Call%20for%20Action_GDS%20Youth%202022.pdf%22%3B%20filename%2A%3DUTF-8%27%27Call%2520for%2520Action_GDS%2520Youth%25202022.pdf&response-content-type=application%2Fpdf&X-Amz-Algorithm=AWS4-HMAC-SHA256&X-Amz-Credential=AKIAVGJB6RJHV2D3XRVN%2F20220805%2Fus-east-1%2Fs3%2Faws4_request&X-Amz-Date=20220805T101139Z&X-Amz-Expires=300&X-Amz-SignedHeaders=host&X-Amz-Signature=df9da3884b0c2bcd83c9d0888f1ec12c5f3ce8a28080ea3ce13a62481a2c5370).

This list is not exhaustive: any proposal that explores cross-disability partnerships at national level, potential advocacy strategies towards relevant themes of the Summit, or any commitment to disability rights leveraging the GDS to shape international policy and commit international actors are welcome.

This list should be considered with reference to GDS2018 and GDS2022. For activities related to the lead up to GDS2025, another grant call will be sent out in early 2023.

# APPLICATION PROCESS

## General Information

**Eligible organizations:** Organizations of persons with disabilities. Registration certificate will be requested

**Duration and amount of the program:** 85,000 EUR between 03 October 2022 and 30 April 2023

**Maximum number of grants:** 15

**Grants budget and duration:** Between 4,000 EUR and 7,000 EUR for a period of seven (07) months.

## Mandatory Organizational Requirements

Application organizations must meet the following requirements and qualifications:

* Being a legal entity or organization of persons with disabilities.
* Being legally incorporated (registration documents will be required).
* Currently operating in the country which they are applying.
* Having a bank account in the name of the organization and the financial capacity to pre-finance 20% of the activities.
* Showing project management skills, as evidenced by the successful delivery of projects and grants of similar size.
* Being able to provide evidence of experience in the field of the call for proposals and a vision that corresponds to the objectives of the call.
* Ability to work proficiently in English for project management and reporting purposes (with delivery to be conducted in local languages).

## Evaluation Criteria

All completed applications will be evaluated against the evaluation criteria. Proposals must:

* Have clear and concrete objectives, communicated simply.
* Contribute to the objectives of the IDA Project.
* Be feasible and achievable, considering the budget and timeframe.
* Applications will be evaluated and scored by a granting committee and operational staff in line with the below selection criteria and weighting.

### Organizational and operational capacity (25%), applicants should:

* Have a strong mission statement
* Demonstrate adequate staff and presence in the target areas to deliver the interventions
* Hold relevant technical knowledge and expertise
* Demonstrate how they include women, underrepresented[[1]](#footnote-1)/ marginalized groups and youth members in decision making
* Have established connections with the target beneficiaries
* In assessing applications, we will consider the ‘added value’ offer of the applicant, especially where it develops networks and capacities or valuable collaborations, in particular with other OPDs.

### Relevant experience (25%)

* Applicants should have managed initiatives of similar size in the field of advocacy, awareness campaigns, production of reports, data collections or training delivery.

### Quality of intervention, partnerships, innovation, inclusion of underrepresented groups and feasibility (40%)

* Applicants must demonstrate understanding of the context and problem to be addressed.
* The proposal should be clear and in line with one of the GDS objectives. Progress in the implementation of GDS commitments should be documented and disseminated.
* Proposals which contravene fundamental ethical principles, rights-based approaches, gender inclusion and respect for diversity shall not be selected.
* To receive grant funding, proposals do not necessarily need to achieve massive scale. In fact, over-promising could hurt your application. Some projects might seek to reach a wide audience. Others might seek to achieve a greater depth of impact with a smaller number of people. The scale and quality of impacts will influence project marking. Projects should seek to achieve the widest and/or most meaningful impact possible within the realistic boundaries of the project. They should also seek to measure that impact in a relevant and credible manner.
* The applicant should have a well-developed, realistic plan to execute on the proposal, including a simple but comprehensive action plan that includes activities, deliverables, and measurement indicators. Target groups and indicators should be realistic and measurable Moreover, the team should have the right expertise and skills to execute on the proposal or have identified the right partners and domain experts needed for implementation.
* Involvement of key stakeholders during the implementation of the project, resulting in expanding networks; sharing knowledge, experiences and learning, and leveraging up the activities thanks to partnerships will be considered as an asset.
* Innovation and different approaches will be considered as an asset.
* Applicants must show how underrepresented groups will be included in the initiative’s activities.

### Budget, financial management, reporting (10%)

* Applicants must demonstrate they implemented systems to document and monitor the work that will be delivered. The key areas include keeping track of the number of events and participants, number of beneficiaries, outcomes of events and any other relevant details. IDA expects to receive one narrative report covering the implementation period, outlining outcomes and deliverables achieved.
* Applicants must demonstrate they implemented accounting and financial control systems ensuring a sound financial management of the project and accurate reporting to IDA. A financial report is required to be submitted at the end of the project with the relevant supporting documents (invoices, contracts, procurement files etc). Administration and finance requirements are detailed in Annex A.

## How to apply?

Completed applications must be submitted by email to grant@ida-secretariat.org under the title “GDS Grants 2022” before **5pm CET on Friday 2 September 2022.** Applications must be completed in English. A completed application must include:

* One-page cover letter, signed and stamped
* Grant Application Form
* Copy of Registration Certificate
* Copy of Bank account details

# Annex A: Due Diligence and financial reporting requirements

## Registration and Statutes

* Registration certificate / permission of license to operate as an OPD/NGO. Income tax number/PAN card copy of the grant receiver, any unique identification number of the OPD provided by the government.
* Bank account details including details for wire transfers.
* Office address, contact details, email.
* List of Board Members, their contact details, and dates of their last 3 meetings.

## Internal Financial Control Mechanisms

* The most recent annual financial statements signed by the Treasurer/President.
* Name, designation, address, contact details of focus person for the project from the organization.

## Disbursement

* The disbursement of funds will be done in 3 tranches – one at the beginning of the project phase (40%), one after a third of the project phase (4 months for a 12-month project for example) (30%) and the last one after the second third of the project phase (8 months for a 12-month project for example) (30%).

## Financial Reports/documents required

* Financial statement should build on the budget approved with the contract and showing the expenses for the period reported.
* Variances above +/- 10% should be explained. Major variances should have been discussed on the job with the authorized person identified by IDA.
* Documentation trail of all expenses should be preserved carefully and submitted at the end of the project period (all original supporting bills, invoices, etc. for validating each expenditure).
* Financial statements should be signed by the Partner financial controller/accountant and by the Executive Director / Program Director.
* Copy of workshop/training/event attendance lists.
1. The International Disability Alliance understands the term “under-represented groups” to be those among persons with disabilities who enjoy less visibility in decision making processes. The disability movement, like other social movements, is not homogenous. There are some groups that have traditionally been less included in participatory processes, or harder to reach, or face higher barriers to participation such as: persons who are deafblind, persons with intellectual disabilities, persons with psychosocial disabilities, persons with autism, hard of hearing people or deaf people. It can also include those who may be less engaged in decision making such as women, children, young, older people and indigenous persons, as well as people from diverse faith, ethnicity, caste, class, sexual orientation or gender identity minorities. This understanding may differ in different countries, culture and contexts. [↑](#footnote-ref-1)